Our Lady of Lourdes

N.S.

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**Google Classroom Agreement**

1. Unauthorized parties cannot access your data on Google Classroom. Other individuals cannot access your data, and you can’t access theirs. In fact, all user accounts are protected by Google secure architecture that ensures one user cannot see another user’s data.
2. While Google is the platform provider, parents/guardians are directed to the Our Lady of Lourdes National School policies and procedures as they relate to complaints concerning school work, pupils or staff. However, you should in the first instance raise any concerns you may have with the class teacher.
3. Our classrooms are invite only. Teachers email links to join the classroom.
4. Staff, to the best of their ability, are accessible and monitoring Google Classrooms during the typical school day (from 8:50am – 2:30pm). However flexibility around staff’s personal circumstances should be taken into consideration.
5. Minimum of 2 staff are monitoring google classrooms to ensure the appropriate content is being shared and that all parties are engaged in an appropriate and meaningful way.
6. Both pupils and staff are protected by Data Protection regulations. Please be advised that any still shots, photographs or other recordings of Google Classroom are strictly prohibited and the school will engage with third parties e.g. Data Protection Commissioner and Gardaí where appropriate.
7. Google do not have any ownership of any of the data stored in Google Classrooms.
8. All individuals with access to view the classroom are identifiable on the people tab of google classroom. No other users can identify other children in the school. Individual email addresses are not visible in Google Classroom, names are only visible.
9. While engaged with Google Classroom, pupils are expected to adhere to their normal classroom rules. Any misbehaviour or inappropriate behaviour will be dealt with in accordance with the school’s Code of Behaviour. This will necessitate some level of guidance from parents/guardians during these interactions.
10. Google Classroom is an additional resource for pupils to help achieve their individual academic success. It is a platform for students, not parents to engage with teachers/staff. Parents/guardians are, as always, welcome to seek a meeting/discussion with their child’s teacher through email or by contacting Miss. Hanly.
11. The content of the Google Classroom is in keeping with the pupil’s curriculum as set out by the Department of Education. Naturally, accommodation has had to be made to account for resources households might have e.g. art supplies, texts and access to a computer. We respectfully ask that parents/guardians acknowledge our efforts in this regard and understand that the content is not a reflection of typically in-class work.